

DRAWING ROOM

9 / 13 OCT 2019

APPLICATION FORM**GENERAL INFORMATION**

EVENT	DRAWING ROOM LISBOA 2019
ORGANIZED BY	EXHIBIT ART MANAGEMENT SL / CIF: B39825567
VENUE	Sociedade Nacional de Belas Artes, Rua Barata Salgueiro, 36, 1250-044 Lisbon (Portugal)
WEB	www.drawingroom.pt
e-mail	info@drawingroom.pt
FAIR DIRECTOR	Mónica Álvarez Careaga cell phone + 34 606 458 099

SCHEDULE

DELIVERY AND INSTALLATION	Monday 7 October. 10:00 am to 8:00 pm Tuesday 8 October. 10:00 am to 8:00 pm
PRESS, COLLECTORS AND PROFESSIONALS PREVIEW	Wednesday 9 October. 12:00 am to 22:00 pm
PUBLIC OPENING HOURS	Thursday 10 October. 14:00 to 9:00 pm Friday 11 October. 14:00 to 9:00 pm Saturday 12 October. 14:00 to 9:00 pm Sunday 13 October. 12:00 to 6:00 pm
DISMANTLING	Sunday 13 October. 6:00 pm to 9:00 pm

APPLICATION

Application will be open until 30 JUNE 2019
Notification of acceptance before 20 JULY 2019

HOW TO MAKE THE APPLICATION: Please, after saving this document as "Gallery_Name_registration.pdf" send this form signed with support material (images, etc.) to Drawing Room 2019 only by e-mail to: info@drawingroom.pt

GALLERY NAME (VAT NUMBER)**ADDRESS****COUNTRY****TELEPHONE****GALLERY DIRECTOR****CONTACT****EMAIL****WEB****DATA BANK TRANSFER**

BANK	Laboral Kutxa
CURRENT ACCOUNT HOLDER	Exhibit Art Management SL
CONCEPT	GALLERY NAME / Drawing Room Lisboa 2019
BANK ACCOUNT	3035 0351 27 3510013179
Swift/BIC Code	CLPEES2MXXX
IBAN	ES64-3035 0351 27 3510013179

PRICES AND DIMENSIONS OF SPACES

25 BOOTHS (Max. three artists)

Area: 12 m² approx.

Prize: 2.500 Euros (VAT NOT INCLUDED)

- Every space can receive projects by ONE, TWO OR THREE ARTISTS.
- The organization of the fair decides the location of the galleries guided by the criteria of balance and harmony of the contents.
- The exhibitor accepts that the organization of the fair can make suggestions during the assembly of the stands guided by the same criteria.

FAIR DATES

30 JUNE	Application deadline.
20 JULY	Notification of acceptance.
30 JULY	First payment: 1000 Euros (+applicable taxes) The booth reservation will only be effective after the first payment.
10 SEPTEMBER	Second payment: 1500 Euros (+ applicable taxes). Non-fulfillment of the second payment in the agreed term results in the loss of the booth reservation. The first payment will not be refunded.

INCLUDED

- White walls (3m. high built walls)
- General Lighting
- Signalling
- Daily cleaning
- Limited storage in common space
- 10 tickets for Vernissage
- 20 tickets for general access
- General insurance
- Wifi
- Visibility on our website

NOT INCLUDED

- Telephone Connection
- Additional walls
- Parking for exhibitors
- Custom duties or taxes
- Storage and transportation of art works
- Staff for assembly and dismantling
- Insurance of artworks or other objects at the fair

PROJECT

Artists showed in DRAWING ROOM (Maximum 3) and **brief explanation** of exhibition project (please, attach to email at least 2 images on JPG)

The signed registration form confirms that the exhibitor understands and agrees the rules of DRAWING ROOM fair, well as everything indicated in this form. The collected information will be used for promotional purpose.

GALLERY NAME / DATE

EXHIBIT ART MANAGEMENT SL

EXHIBIT
INTERNATIONAL ART MANAGEMENT