

# DRAWING ROOM

26 / 30 OCT 2022

## APPLICATION FORM

### GENERAL INFORMATION

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EVENT	DRAWING ROOM LISBOA 2022
ORGANIZED BY	EXHIBIT ART MANAGEMENT SL / CIF: B39825567
VENUE	Sociedade Nacional de Belas Artes, Rua Barata Salgueiro, 36, 1250-044 Lisbon (Portugal)
WEB	www.drawingroom.pt
e-mail	info@drawingroom.pt
FAIR DIRECTOR	Mónica Álvarez Careaga cell phone + 34 606 458 099

### SCHEDULE

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DELIVERY AND INSTALLATION	Monday October 24 > 10:00 am to 8:00 pm Tuesday October 25 > 10:00 am to 8:00 pm Wednesday October 26 > 10:00 am to 2.00 pm
OPENING HOURS	Wednesday October 26 > 4:00 to 10:00 pm Thursday October 27 > 2:00 to 9:00 pm Friday October 28 > 2:00 to 9:00 pm Saturday October 29 > 2:00 to 9:00 pm Sunday October 30 > 12:00 to 6:00 pm
DISMANTLING	Sunday October 30 > 6:00 pm to 9:00 pm

### APPLICATION

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Application will be open until 15 JULY 2022  
Notification of acceptance before 20 JULY 2022

HOW TO MAKE THE APPLICATION: Please, after saving this document as "Gallery\_Name\_registration.pdf" send this form signed with support material (images, etc.) to Drawing Room 2022 only by e-mail to: [info@drawingroom.pt](mailto:info@drawingroom.pt)

GALLERY NAME (VAT NUMBER)

ADDRESS

COUNTRY

TELEPHONE

GALLERY DIRECTOR

CONTACT

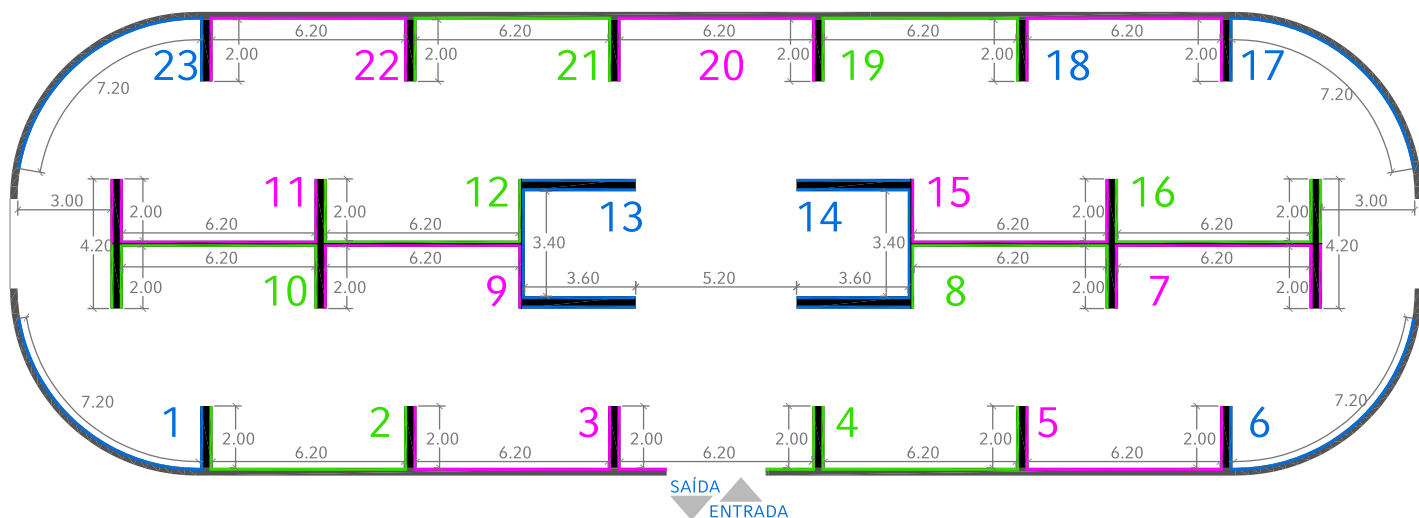
EMAIL

WEB

### DATA BANK TRANSFER

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BANK	Laboral Kutxa
CURRENT ACCOUNT HOLDER	Exhibit Art Management SL
CONCEPT	GALLERY NAME / Drawing Room Lisboa 2022
BANK ACCOUNT	3035 0351 27 3510013179
Swift/BIC Code	CLPEES2MXXX
IBAN	ES64-3035 0351 27 3510013179



Área de cada stand > 12 m2  
 Altura do stand: 3,00 metros

### BOOTH PRICES (VAT NOT INCLUDED)

#### 23 BOOTHS (Max. three artists)

1, 2, 5, 6, 8, 9, 12, 15, 17, 18, 19, 21, 22, 23: 3.000 Euros.

3, 4, 7, 10, 11, 16: 3.300 Euros.

13, 14: 4.000 Euros.

- The organization of the fair decides the location of the galleries guided by the criteria of balance and harmony of the contents.
- The exhibitor accepts that the organization of the fair can make suggestions during the assembly of the stands guided by the same criteria.
- Please, choose 3 booths in order of preference 1  2  3

### PAYMENT DATES

- 15 JULY Application deadline.
- 20 JULY Notification of acceptance and booth number-
- 30 JULY First payment: 1.000 Euros (+applicable taxes)  
 The booth reservation will only be effective after the first payment.  
 In the event that, due to force majeure, the fair cannot be held as usual, the first payment will not be refunded and will be used to finance the online version.
- 15 SEPTEMBER Second payment.  
 Non-fulfillment of the second payment in the agreed term results in the loss of the booth reservation. The first payment will not be refunded.

## INCLUDED

- White walls (3m. high built walls)
- General Lighting
- Signalling
- Daily cleaning
- Limited storage in common space
- General insurance
- Wifi
- Visibility on our website and social media
- 30 invitations

## NOT INCLUDED

- Telephone Connection
- Additional walls
- Parking for exhibitors
- Custom duties or taxes
- Storage and transportation of art works
- Staff for assembly and dismantling
- Insurance of artworks or other objects at the fair
- Furniture

## PROJECT

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Artists showed in DRAWING ROOM (Maximum 3) and **brief explanation** of exhibition project (please, attach to email at least 2 images per artist on JPG)

The signed registration form confirms that the exhibitor understands and agrees the rules of DRAWING ROOM fair, well as everything indicated in this form. The collected information will be used for promotional purpose.

GALLERY NAME / DATE

EXHIBIT ART MANAGEMENT SL

EXHIBIT  
INTERNATIONAL ART MANAGEMENT