

DRAWING ROOM

23 / 27 OCT 2024

APPLICATION FORM

GENERAL INFORMATION

EVENT	DRAWING ROOM LISBOA 2024	
ORGANIZED BY	EXHIBIT ART MANAGEMENT SL / CIF: B39825567	
VENUE	Sociedade Nacional de Belas Artes, Rua Barata Salgueiro, 36, 1250-044 Lisbon (Portugal)	
WEB	www.drawingroom.pt	
e-mail	info@drawingroom.pt	
FAIR DIRECTOR	Mónica Álvarez Careaga	cell phone + 34 606 458 099

SCHEDULE

DELIVERY AND INSTALLATION	Monday October 21	> 10:00 am to 8:00 pm
	Tuesday October 22	> 10:00 am to 8:00 pm
OPENING HOURS	Wednesday October 23	> 4:00 to 10:00 pm
	Thursday October 24	> 2:00 to 8:00 pm
	Friday October 25	> 2:00 to 8:00 pm
	Saturday October 26	> 11:00 to 8:00 pm
	Sunday October 27	> 11:00 to 6:00 pm
DISMANTLING	Sunday October 27	> 7:00 pm to 9:00 pm

APPLICATION

Application will be open until 5 JUNE 2024
Notification of acceptance before 30 JUNE 2024

HOW TO MAKE THE APPLICATION: Please, after saving this document as "Gallery_Name_registration.pdf" send this form signed with support material (images, etc.) to Drawing Room 2024 only by e-mail to: info@drawingroom.pt

GALLERY NAME (VAT NUMBER)

ADDRESS

COUNTRY

TELEPHONE

GALLERY DIRECTOR

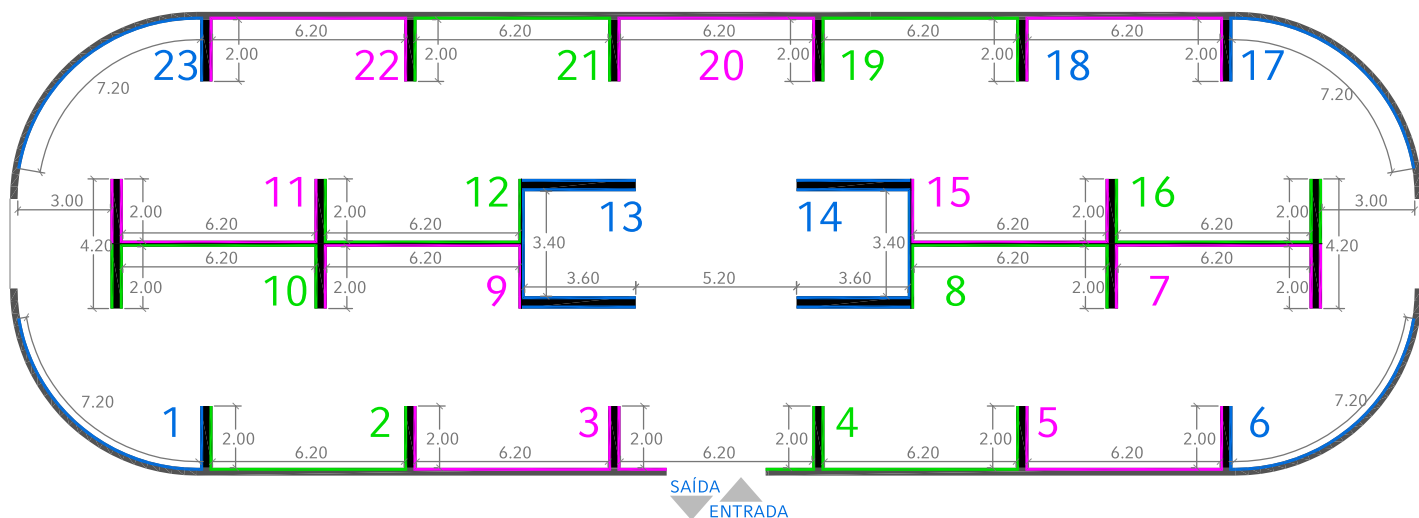
CONTACT

EMAIL

WEB

DATA BANK TRANSFER

BANK	Laboral Kutxa
CURRENT ACCOUNT HOLDER	Exhibit Art Management SL
CONCEPT	GALLERY NAME / Drawing Room Lisboa 2024
BANK ACCOUNT	3035 0351 27 3510013179
Swift/BIC Code	CLPEES2MXXX
IBAN	ES64-3035 0351 27 3510013179



Área de cada stand > 12 m²
Altura do stand: 3,00 metros

BOOTH PRICES (VAT NOT INCLUDED)

23 BOOTHS (Max. three artists recommended)

1, 2, 5, 6, 8, 9, 12, 15, 17, 18, 19, 21, 22, 23: 4.000 Euros.

3, 4, 7, 10, 11, 16, 20: 4.350 Euros.

13, 14: 5.350 Euros.

- The organization of the fair decides the location of the galleries guided by the criteria of balance and harmony of the contents.
- The exhibitor accepts that the organization of the fair can make suggestions during the assembly of the stands guided by the same criteria.
- Please, choose 3 booths in order of preference 1 2 3

PAYMENT DATES

05 JUNE	Application deadline.
30 JUNE	Notification of acceptance and booth number-
30 JULY	First payment: 1.000 Euros (+applicable taxes) The booth reservation will only be effective after the first payment. In the event that, due to force majeure, the fair cannot be held as usual, the first payment will not be refunded and will be used to finance the online version.
15 SEPTEMBER	Second payment. Non-fulfillment of the second payment in the agreed term results in the loss of the booth reservation. The first payment will not be refunded.

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APPLICATION FORM

INCLUDED

- White walls (high built walls)
- General Lighting
- Signalling
- Daily cleaning
- Limited storage in common space
- General insurance
- Wifi
- Visibility on our website and social media
- 60 invitations

NOT INCLUDED

- Telephone Connection
- Additional walls
- Parking for exhibitors
- Custom duties or taxes
- Storage and transportation of art works
- Staff for assembly and dismantling
- Insurance of artworks or other objects at the fair
- Furniture

PROJECT

Artists showed in DRAWING ROOM (Recommended: Maximum three artists) and **brief explanation** of exhibition project (please, attach to email at least 2 images per artist on JPG)

The signed registration form confirms that the exhibitor understands and agrees the rules of DRAWING ROOM fair, well as everything indicated in this form. The collected information will be used for promotional purpose.

GALLERY NAME / DATE

EXHIBIT ART MANAGEMENT SL

EXHIBIT
INTERNATIONAL ART MANAGEMENT